

Use the checklist below to ensure you have the required items included in your bid.

- Bid original, to include:
 - Proposal form
 - Bid Security (to be included with proposal form)
 - List of Subcontractors (submitted in separate sealed envelope as part of proposal)
 - EDGAR Certification
 - Minority/Women Business Enterprise and Historically Underutilized Business Certification
 - Vendor Application
 - W9
- Copy Bid response to include all documents in the original
- Attach the label below to the front of your bid container

CUT ALONG THE LINE AND AFFIX TO THE FRONT OF YOUR BID CONTAINER

SEALED BID

Do not open this package until the due date and time listed below

Submitted by:

Company Name:

Address:

City, State, Zip:

Deliver To:

**Vail Unified School District No. 20
Attn: Purchasing Department /Tori Gamble
13801 E. Benson Hwy. Suite B
Vail, AZ 85641**

**IFB 18-004-19 General Contract Services: Construction and Installation
of an Outdoor Walk-in Freezer for the Vail Unified School District
Opening Date: January 12, 2018 at 2:00 p.m. Local AZ Time***

*bids received after this date and time will not be opened

CUT ALONG THE LINE AND AFFIX TO THE FRONT OF YOUR BID CONTAINER

IFB 18-004-19 General Contractor Services: Construction and Installation of an Outdoor Walk-In Freezer (49'8" x 17'8") for the Vail Unified School District, Empire High School